



Parris N. Glendening
Governor

John D. Porcari
Secretary

Maryland Aviation Administration

David L. Blackshear Executive Director

August 17, 2000

To Whom It May Concern:

Tim Rolf was hired on a contractual basis to reconcile a Maryland Aviation Administration ("MAA") Impress Account, and was retained due to computer skills advanced beyond initial assignment requirements.

The most valuable contribution Mr. Rolf made to the MAA was physically & electronically reconstructing MAA's Surety Portfolio: nearly one half billion (\$500,000,000.00) dollars in letters of credit, bonds, certificates of deposit, and other "financial instruments" insuring BWI & Martin Airport assets. Accurately processing large volumes of legal documents & financial data was critical to this process. The result of Mr. Rolf's work is a meticulously structured MAA Surety Portfolio that is now manageable with dramatically improved control.

Mr. Rolf has demonstrated to this office that he can be trusted to manage valuable assets & sensitive data in a fiduciary capacity. Based on his computer skills, organizational aptitude & the exemplary manner in which he managed State of Maryland assets, I recommend him to you without reservation. Call if you have questions.

Sincerely,

John D. Skopp, CPA
Manager, Accounting Section: Finance Division
MARYLAND AVIATION ADMINISTRATION